Callaway County Library District  
Minutes, Meeting of August 23, 2016

Board members present were Tonya Hays-Martin, President; Mary Fennel; Jean Howard; Mike Luebbert and Sherry Wolz.

Also present were Holts Summit community members Marty Wilson and Joe Wong, DBRL Director Melissa Carr and staff members Elinor Barrett, Amanda Burke, Ronda Mitchell, Greg Reeves, Jim Smith and Mitzi St. John.

Public Hearing
Hays-Martin opened the public hearing at 5:30 p.m. and invited comment from the public. There were no members of the public in attendance. Hays-Martin closed the public hearing at 5:32 p.m.

Call to Order
Hays-Martin called the meeting to order at 5:32 p.m. A quorum of members was present.

Public Comment
There were no members of the public in attendance.

Setting of the 2016 CCLD Operating Tax Rate
Smith stated that the recommended rate of 20 cents per $100 of assessed valuation has been publicly posted. Although this is the same tax rate as was levied in 2015, higher revenue is expected due to an increase in Callaway County’s assessed valuation which includes the expiration of two Tax Increment Financing (TIF) properties that were added back to the tax rolls.

Wolz entered the meeting.

ACTION: Luebbert moved, Fennel seconded setting the 2016 CCLD operating tax rate at 20 cents per $100 of assessed valuation. The vote was taken by roll call: Fennel – yes; Hays-Martin – yes; Howard – yes; Luebbert – yes; Wolz – yes. The motion passed.

Service to Holts Summit
The staff and Trustees discussed events leading up to tonight’s presentation by Mr. Marty Wilson and Dr. Joe Wong, who are pursuing a library and YMCA for the Holts Summit community. Carr stated that, if the Trustees are in favor of exploring options for additional services in Holts Summit, the action can be considered for inclusion in the upcoming Strategic Plan. Reeves and Mitchell distributed a handout providing background information, as well as potential services that might benefit the area based on the noted demographic trends. Current services to the area include Bookmobile, Jr. visits to six licensed child care centers, a twice-monthly Community Bookmobile stop, and weekday deliveries of Holds to the Library-To-Go lockers (which are available for patrons to retrieve seven days a week). Mitchell stated that the Holts Summit Community Bookmobile stop is the busiest in the region. In response to a question from Luebbert, Carr stated that circulation at both the lockers and the Community Bookmobile stop has been down this summer; patrons may be using the Digital Branch instead. Mitchell noted that the number of library cardholders in Holts Summit has increased this year. Carr reminded the Trustees that financial resources are not currently available to provide a branch library in Holts Summit.

Wilson and Wong entered the meeting.
Wong reviewed the inspiration for trying to attract a fitness center and library to Holts Summit. Wong owns Summit Plaza and would like to dedicate around 6,600 square feet to a library and is open as to what form that may take. He and Wilson are interested in “quilting” the strengths of local educational and health resources to improve the over-all well-being of the community. The potential fitness center would be next door. They are talking to staff at the Jefferson City Area YMCA about adding a Holts Summit branch.

Wilson provided demographic and other statistics about Holts Summit, the local schools and recent improvements such as the expansion of sidewalks and improvement of ADA accessibility throughout the city.

Wilson reported that area schoolchildren and senior center residents were contacted to learn what services they are most interested in. Top comments included: a place to read and check out books; a meeting place; story times; tax preparation services; a kitchen for learning to cook; things to eat; and a comfortable place for kids to hang out.

Wilson and Wong addressed transportation difficulties for elementary school students and potential solutions.

Wilson noted the possibility of obtaining a bond to enhance the facility if the initial services prove to be successful.

Wilson asked the Trustees to consider that there are 4,000 people within the city limits of Holts Summit, but if surrounding areas are included, such as Lake Mykee and other nearby townships, that number more than triples.

Luebbert noted that the Trustees are always interested in expanding services, but the CCLD tax rate is currently set at the ceiling voted by residents.

Wong asked that staff try to estimate operating expenses for a facility of about 6,600 square feet, so that he and Wilson have a fundraising target.

Carr stated that, as the library is preparing to draft a new Strategic Plan, this is a great time to consider such an endeavor. As part of the Strategic Plan development, public input meetings will be held throughout the region, including in Holts Summit.

In response to a question from Howard, Carr stated that the population of Callaway County is about 44,000.

Wolz, a resident of Holts Summit, stated that the town needs more space and activities for children outside of school hours.

In response to a question from Barrett, Wong stated that YMCA administrators believe that the timeline for executing this plan depends on how long it takes to raise funds.

Howard exited the meeting.

Wong stated that they have been able to specifically pinpoint with YMCA administrators how many new memberships are needed to make a Holts Summit branch feasible.

Hays-Martin thanked Wilson and Wong for their time. Wilson and Wong exited the meeting.
Miscellaneous
There was no miscellaneous business.

Public Comment
There were no members of the public in attendance.

Adjournment
There being no further business, Hays-Martin adjourned the meeting at 6:52 p.m.

Minutes recorded by Greg Reeves, DBRL staff.

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Board Secretary