Columbia Library District  
Minutes, Meeting of February 11, 2010

Board members present were David Webber, President; Susan Breyfogle; Rosie Gerding; Jim Jones; David McDonald; MaryEllen Sievert; and Jacob Thorne. Julie Baka and Tom Richards were absent.

Also present were Melissa Carr, Director; Elinor Barrett, Melanie Henry, Mike Mullett, Greg Reeves, Jim Smith, and Lauren Williams, DBRL staff.

Call to Order

Webber called the meeting to order at 5:33 p.m. in the Virginia Young Room of the Columbia Public Library.

Public Comment

There was no public comment.

Approval of Minutes

Breyfogle moved to approve both sets of minutes from November 12, 2009. Sievert seconded the motion, and the motion passed.

Director’s Report

There was no director’s report at this time.


Smith stated that the December 2009 financial report is preliminary and that additional information from the City of Columbia is needed before the report can be finalized.

Approval of the Debt Service Warrant

Smith explained that the warrant allows the library’s funds held by the City of Columbia to be transferred to the library’s checking account so that staff can make the semi-annual debt service payment.

ACTION: Jones moved, Sievert seconded, to approve the warrant for debt service. The motion passed.

2010 Budget for Friends of the CPL Donation

Smith said that the budget for the 2010 Friends donation included funds to support One Read, Summer Reading, and the Dolly Parton Imagination Library programs. The budget also includes
money for purchasing and processing new materials, furniture and other purchases. He noted that the budget includes both the $80,000 donated in 2010 and unspent funds from 2009. Carr clarified that some of the library’s purchases with 2009 Friends donation funds were backordered, so they were not received in 2009, resulting in the carryover of funds into the 2010 budget.

ACTION: Gerding moved, Sievert seconded, to approve the Friends of the Columbia Public Library donation budget as presented.

In response to a question about the specificity of the dollar amount for books and materials/processing, Smith explained that he used a formula to determine the cost of processing an estimated amount of materials, which resulted in the $562 included as part of this line item. Carr confirmed that the $5,000 is sufficient to pay for the first book given to babies born in Columbia hospitals as part of the Imagination Library program. She stated that the number of babies being born each year appears to be staying constant, and Dolly Parton’s organization has not raised the cost for this first book. The motion passed.

Unfinished Business

There was no unfinished business.

New Business

There was no new business to discuss.

Miscellaneous

Carr said she had Friends of the Library membership application forms if any board members were interested in joining.

Public Comment

There was no public comment.

Adjournment

Sievert moved to adjourn and Webber adjourned the meeting at 5:41 p.m.

Minutes recorded by Lauren Williams, DBRL staff.

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Board Secretary