Columbia Library District
Minutes, Meeting of March 10, 2011

Board members present were David Webber, President; Susan Breyfogle; Rosie Gerding; Philip Harrison and Jim Jones. Julie Baka, David McDonald, Tom Richards and MaryEllen Sievert were absent.

Also present were Director Melissa Carr and DBRL staff members Elinor Barrett, Amanda Burke, Greg Reeves and Jim Smith.

Call to Order, Roll Call and Determination of Quorum
Webber called the meeting to order at 5:32 p.m. in the Virginia Young Room of the Columbia Public Library. A quorum of members was present.

Public Comment
No members of the public were present.

Approval of Minutes
Webber asked for changes or corrections to the minutes from January 13, 2011. Hearing none, he declared the minutes approved as written.

New Business
Nomination Committee
Webber stated that he asked Baka to chair the CLD Nominating Committee. Gerding and Jones will also serve on the committee. The committee will meet to create a slate of nominees for the CLD Board officer positions, which will be presented to the CLD Board in May. Carr stated that library staff will post the committee meeting announcement when the committee has set a meeting day and time.

2011 Budget for Friends of CPL Donation
Smith referred the Trustees to the proposed budget in their informational packets. The first item, Books and Materials, is included in the budget each year. That line item covers purchase of the selected One Read title. The second item, Programs, includes funds to support One Read and Summer Reading. This item has been increased from 2010 due to the past success and predicted growth of the programs and because DBRL will celebrate the tenth year of One Read in 2011. The third budget item includes funds to support the library’s co-sponsorship of Dolly Parton’s Imagination Library. The last line item includes funds to help CPL meet Strategic Planning and other project goals. In this category, the library is investigating the purchase of furniture and equipment including a “digital directory” for the lobby, eight program tables and an upgraded sound system.

Smith explained that some money was carried forward from the 2010 Friends of CPL Donation budget due to the library making strategic purchases, such as procuring used furniture from the YouZeum. Also, bringing the 2010 One Read author to mid-Missouri was less expensive than budgeted.

Jones asked how the budget compares to the 2010 budget. Smith responded that it is very similar, except that the Programs line has increased.

Breyfogle asked what part of the Dolly Parton’s Imagination Library (DPIL) the library pays for. Carr responded that donations from the Friends cover the first book given to babies born at
University Hospital and Boone Hospital, as well as the baby’s first library card. Breyfogle asked how many children are enrolled in DPIL. Carr stated that 81% of eligible children in Columbia are enrolled (a typical DPIL community has 30-40% of eligible children enrolled). Carr thought that percentage translated to approximately 3200 children. She clarified that children do not have to be born in Columbia to participate in the program; any child under age five who lives in or moves into the community can be signed up. Carr noted that the library staff provides administrative support to the program by registering new enrollees. The library is then able to use that contact information to invite the registered children to family and preschool programs. Carr added that a core group of interested parties will be meeting next week to discuss starting the program in Callaway County. Gerding expressed her support for the library’s involvement with DPIL, noting that it meets many of DBRL’s strategic goals.

Carr noted, in closing, that some of the funds in the budget are set aside for implementing mid-year projects or pilot projects.

ACTION: Gerding moved, Jones seconded approving the 2011 budget for the Friends of CPL donation. The motion passed unanimously.

Policies for Review

ACTION: Jones moved, Gerding seconded adopting the two policies with revisions as presented.

Smith noted that clarifications have been added to policy 2-700 (Building Fund). He suggested editing a typo in the first paragraph (change ‘and the special revenue funds’ to ‘for the special revenue funds’). Smith stated that policy 2-704 (Investments) was edited to reflect the library funds currently invested, rather than the library funds invested when the policy was first written. Harrison asked that wording be clarified in the sections that describe how CLD will proceed if it is or is not participating in the City of Columbia investment pool. Webber noted that the policy says ‘DBRL’ in several places, which should be ‘CLD’.

ACTION: Jones and Gerding accepted the revised motion to approve policies 2-700 and 2-704 with the proposed revisions and the recommended changes discussed. The motion passed unanimously.

Old Business

There was no old business.

Miscellaneous

There was no miscellaneous business.

Public Comment

No members of the public were present.

Adjournment

Hearing no further business, Webber adjourned the meeting at 5:49 p.m.

Minutes recorded by Amanda Burke, DBRL Staff

Rosie Gerding, Board Secretary