Columbia Library District
Minutes, Meeting of August 11, 2011

Board members present were Rosie Gerding, President; Lisa Groshong; Philip Harrison; Jim Jones; Tom Richards; MaryEllen Sievert and David Webber. Julie Baka and Susan Breyfogle were absent.

Also present were President of the DBRL Board of Trustees, Mike Luebbert; DBRL Director Melissa Carr; and DBRL staff members Elinor Barrett, Amanda Burke, Patricia Miller and Jim Smith.

Public Hearing
Gerding opened the public hearing and invited comment from the public. No members of the public were present. Gerding closed the public hearing.

Call to Order, Roll Call and Determination of Quorum
Gerding called the meeting to order at 5:16 p.m. in the Virginia Young Room of the Columbia Public Library. A quorum of members was present.

Public Comment
No members of the public were present.

Approval of Minutes
Gerding asked for changes or corrections to the minutes from June 16, 2011. Hearing none, she declared the minutes approved as written.

Approval of Warrant for Debt Service
Gerding stated that the purpose of the warrant is to make a payment on the CLD’s bonds.

ACTION: Sievert moved, Webber seconded transferring from Landmark Bank to UMB $228,032 for payment of principal, interest and fees to the owners of the bonds. The motion passed.

CY 2012 CLD Debt Service Fund Budget
Gerding stated that in the next year, principal and interest will come due on CLD’s bonds. In order to make that payment, the CLD levies Columbia taxpayers. Smith referred the Trustees to the budget message in their packets and pointed out that the State Auditor’s office would allow the CLD to levy up to 23.83 cents per $100 of assessed valuation, but DBRL staff recommend keeping it at 22.5 cents per $100 of assessed valuation. That is the same rate as for 2011.

Richards entered the meeting.

Smith reviewed key portions of the budget. Revenue is expected to increase slightly, mainly due to new growth in the CLD. Interest income is expected to decrease due to falling interest rates.

Jones asked if Smith predicts that total assessed valuation is going to go down due to decreasing home values and Smith replied that, thus far, new growth has offset declining valuation.

Gerding asked for comments from the public. No members of the public were in attendance.

ACTION: Jones moved, Sievert seconded approving the 2012 CLD Debt Service Fund Budget. The motion passed.

Setting of 2011 CLD Debt Service Tax Rate
Carr stated that staff recommend keeping 22.5 cents per $100 of assessed valuation.

ACTION: Harrison moved, Jones seconded setting the 2011 CLD Debt Service Tax Rate at 22.5 cents per $100 of assessed valuation. The motion passed.
CY 2012 Building Fund Budget
Smith explained that this budget exists because a Building Fund tax was approved by the voters and last collected in November 1998. There is a balance that the Board is holding for future needs, but no expenditures are planned for 2012. Smith does expect interest income to decrease due to falling interest rates. Gerding asked what the funds can be spent on. Smith said that the money can be used for land, parking lots, any fixtures attached to the building, or even salaries and benefits for maintenance workers.

Gerding asked for comments from the public. No members of the public were in attendance.

ACTION: Webber moved, Sievert seconded approving the 2012 CLD Building Fund Budget. The motion passed.

Miscellaneous
Gerding reminded the Trustees that during the DBRL Board Meeting that evening, the CLD Board would reconvene to vote on the Finance Committee recommendation to approve the CY 2012 DBRL Preliminary Budget.

Update: CPL South Parking Lot
Barrett stated that DBRL staff and engineers from Allstate Engineering met to discuss four concepts for improving parking lot flow and safety. The schemes range in cost, scope and impact. The Allstate staff cannot estimate the costs of meeting storm water infrastructure requirements at this time, as they would have to involve the City to get accurate estimates. Allstate representatives will come to the September DBRL Board meeting to discuss the various plans with the board. Carr suggested the CLD have a separate meeting prior to September 15 to go over the plans in more detail.

Barrett noted that the engineers also said that a further option is to go ahead with planned resurfacing and make no other improvements at this time.

Richards asked about the impact on total parking spaces for the various schemes. Barrett said that the engineers estimated that the most dramatic concept, which would change the orientation of parking rows from north-south to east-west, would eliminate a minimum of 25 spaces. Richards suggested that plan not be pursued further. Carr noted that the 2011 Community Survey comments reflected concern for the number and size of the current spaces, as well as congestion in the south parking lot, but no comments addressed concerns about safety.

Webber asked that staff and Allstate Engineering investigate lower-cost options that may meet the library’s needs, such as adding a canopy or changing signage. Barrett noted that one of the concepts is a low-cost option.

ACTION: Webber moved, Sievert seconded directing Allstate Engineering to not further investigate the concept that will eliminate approximately 25 parking spaces.

Barrett noted that no further investment into that concept will be made, but the Trustees could view what has already been drawn so they can make an informed rejection of the scheme. She also noted that the plan was presented in part to show the range of possibilities that exist, as there were no limiting parameters in the motion that came from this board when asking Allstate to propose options.

ACTION: Webber withdrew his motion.

The board directed staff and Allstate to not investigate further the option that would eliminate approximately 25 parking spaces.
Barrett noted that none of the potential schemes include closing the stairs or adding more signage, which Allstate believes would only add to the distractions in the parking lot. Applying highly reflective paint to portions of the lot is an option. Carr added that redirecting traffic is still a component of one scheme.

Gerding thanked Barrett and suggested staff send out potential dates for a CLD meeting prior to the September 15 DBRL Board meeting.

**Miscellaneous**
Sievert noted that the next large Friends’ book sale is September 9-11, and Trustees should consider working the sale for a couple of hours. The Friends are very accommodating about allowing people to work where they are comfortable.

**Recess**
The meeting was recessed at 5:52 p.m.

**Call to Order, Roll Call and Determination of Quorum**
Gerding reconvened the meeting at 6:39 p.m. A quorum of members was present.

**Preliminary CY 2012 DBRL Operating Budget**
ACTION: The motion came from the DBRL Finance Committee recommending each District Board approve the Preliminary CY 2012 DBRL Operating Budget.
Gerding asked for comments from the public. No members of the public were in attendance.
Gerding noted that the budget shows a need for setting a specific tax rate, which is next on the agenda. Each district is responsible for setting their own tax rate.
ACTION: The motion passed.

**Setting of 2011 CLD Operating Tax Rate**
Gerding stated that the current rate is 29.71 cents per $100 of assessed valuation. Last year, the CLD board had the opportunity to roll up but did not, which set a ceiling for this year. In the Preliminary CY 2012 DBRL Operating Budget, revenue was calculated by using the rate of 29.71 cents per $100.
ACTION: Sievert moved, Richards seconded setting the CLD Operating Tax Rate at 29.71 cents per $100 of assessed valuation. The motion passed.

**Public Comment**
No members of the public were in attendance.

**Adjournment**
Hearing no further business, Gerding adjourned the meeting at 6:47 p.m.

Minutes recorded by Amanda Burke, DBRL Staff

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Jim Jones, Board Secretary