Columbia Library District
Minutes, Meeting of June 13, 2013

Board members present were Julie Baka; John French; Rosie Gerding, President; Lisa Groshong; Phil Harrison and David Webber. Sue Breyfogle, Jim Jones and MaryEllen Sievert were absent. Also present were DBRL Director Melissa Carr and staff members Elinor Barrett, Amanda Burke, Patrick Finney, Aimee Leonhard, Jim Smith and Mitzi St. John.

Call to Order from Recess
Gerding resumed the meeting at 7:21 P.M. in the Virginia G. Young Room of the Columbia Public Library.

Public Comment
No members of the public were in attendance.

Approval of Minutes
Hearing no changes, Gerding declared the minutes of November 15, 2012 approved as written.

CLD Debt Service Fund Reports
The Trustees reviewed the Final December and May Financial Reports of the CLD Debt Service Fund. In response to a question from Gerding, Smith stated that he would investigate adding a page that reports on an annual basis.

CLD Building Fund Reports
The Trustees reviewed the Final December and May Financial Reports of the CLD Building Fund.

Nominating Committee Report
Harrison reviewed the slate of officers developed by the CLD Nominating Committee:

- President: Julie Baka
- Vice-President: Lisa Groshong
- Secretary/Warrant Officer: Phil Harrison

There were no nominations from the floor.

ACTION: The motion to adopt the slate of officers came from the CLD Nominating Committee and did not require a second. The motion passed unanimously.

2013 Implementation Strategies
North Parking Lot Book Drops: Finney and a team of staff members carried out the 2013 Implementation Strategy, “Explore options for placing library book drop(s) in the north parking lot.” The desired result is to decrease congestion in the south parking lot by eliminating traffic by patrons who wish only to drop off materials. Finney stated that, while it is technically possible to move the book drops from the south parking lot to the north parking lot, the move might cause drawbacks that exceed the benefit derived from reduced traffic. The anticipated effects include: change to workflow and possible staffing changes in conjunction with the changed workflow, logistical complications of moving full book carts from the north parking lot to CPL (crossing a major street) and Worker’s Compensation issues. The library would also need to purchase more book carts and the number of parking spaces in the north lot would be reduced. Finney presented a plan in which both book drops are moved to the north lot and the box truck would be used to store book carts in the north lot and move full book carts back to the building. Gerding noted and Finney confirmed that this would reduce the availability of the box truck for other projects. Finney added that preparation for various weather conditions further complicates what at first seems like a simple idea.

Webber suggested looking into adding a book drop to the north parking lot.

In response to a question from Groshong, Finney noted that staff looked into small motorized
vehicles with trailers to move full book carts, but did not identify an ideal vehicle.

Webber noted that advertising a book drop in the north parking lot provides the duel service of advertising that CPL has a north parking lot.

In response to a question from Gerding, Finney stated that a drop would likely be installed as far north in the lot as possible.

**ACTION:** Webber moved, Groshong seconded directing staff to research the possibility of adding one or more book drops to the north parking lot while keeping the current book drops in the south parking lot.

French stated that he would like the staff to be forthright and direct if their professional opinions conflict with the opinions of the Board. Barrett stated that, in theory, staff are in favor of moving the two book drops to the north parking lot. However, the managers question whether the action will affect traffic in the south lot to a degree that outweighs the effort spent to work out the staffing and workflow complications.

The group briefly discussed plans for future metro book drops, especially in the northeast Columbia area.

**ACTION:** The motion passed.

**New Business**

**Gift of Artwork:** Carr announced that staff will propose streamlining the process of accepting gifts of artwork by folding CLD Policy 2-781 (Unsolicited Donations for Art) into DBRL Policy 2-775 (Gifts) and eliminating the CPL Art Committee.

The board discussed two paintings generously offered by the artist, Ben Cameron: Big Band and Spring. Leonhard noted that the larger painting, Big Band, would be hung on the clay wall on the third floor next to the public elevator so it is viewed directly when exiting the mezzanine. Because of its size, it is likely that the installation would be permanent. Spring is smaller and could be hung in various locations for various lengths of time. Leonhard pointed out that there is not much art on the third floor and Big Band would enliven the mezzanine. The group appreciated aspects of both paintings and were interested in obtaining both if Mr. Cameron is amenable.

**ACTION:** Baka moved, Harrison seconded accepting the gift of Big Band, an oil painting on canvas by Ben Cameron. The motion passed.

**Miscellaneous**

Carr presented Gerding with a certificate of appreciation for her service signed by DBRL staff members. Additionally, a book embellished with a nameplate honoring Gerding will be added to the collection.

**Public Comment**

No members of the public were in attendance.

**Adjournment**

There being no further business, Gerding adjourned the meeting at 5:52 P.M.

Minutes recorded by Amanda Burke, DBRL staff.

______________________________

Board Secretary