Columbia Library District  
Minutes, Meeting of August 15, 2013  

Board members present were Julie Baka, President; Shelly DeVore; John French; Lisa Groshong; Phil Harrison; Jim Jones and Gena Scott. Lynn Hostetler and MaryEllen Sievert were absent.

Also present were DBRL staff members Amanda Burke, Melissa Carr, Melanie Henry, Pat Kopp, Karen Neely and Jim Smith.

Call to Order from Recess  
Baka resumed the meeting at 7:22 p.m. in the Virginia G. Young Room of the Columbia Public Library.

Public Comment  
No members of the public were in attendance.

Approval of Minutes  
Hearing no changes, Baka declared the minutes of July 11, 2012 approved as written.

2014 CLD Debt Service Fund Budget and 2013 CLD Debt Service Tax Rate  
Baka requested comments from the public; there were no members of the public in attendance. Smith noted that, although the district is allowed to roll up the tax rate as high as 23.4 cents per $100 of assessed valuation, the rate of 22.9 cents per $100 of assessed valuation was used to draft the budget as the resulting income will meet the district’s needs for Calendar Year (CY) 2014 and retain in reserve an amount equaling one year’s payments as recommended by the Missouri State Auditor’s Office.

ACTION: Harrison moved, Jones seconded setting the 2013 CLD Debt Service Tax Rate at 22.9 cents per $100 of assessed valuation. The vote was taken by roll call: Baka – yes; DeVore – yes; French – yes; Groshong – yes; Harrison – yes; Jones – yes; Scott – yes. The motion passed.

ACTION: Groshong moved, Scott seconded adopting the 2014 CLD Debt Service Fund Budget. The motion passed.

Approval of the Debt Service Warrant  
Smith stated that the warrant is used to transfer money from funds invested with the City of Columbia to the CLD Debt Service checking account in order to make the semi-annual debt payment.

ACTION: DeVore moved, Harrison seconded approving the Debt Service Warrant in the amount of $179,075 for transferal of funds to make the debt service payment. The motion passed unanimously.

2014 CLD Building Fund Budget  
Baka requested comments from the public; there were no members of the public in attendance. Smith stated that the funds included were accumulated from a tax last issued in 1998. No tax income and no expenditures are expected in CY 2014, but interest income will be added. The fund can be used for repair or purchase of CLD buildings or land. Carr stated that any monies remaining in the Building Fund will be merged with the Operating Fund in 2017 if the BCLD and CLD form a city-county library district.
ACTION: Groshong moved, Jones seconded adopting the CY 2014 CLD Building Fund Budget. The motion passed.

Financial Reports

Old Business
North Parking Lot Book Drops: Carr reminded the board that options were presented at the May CLD meeting and the staff was directed to research adding a drive-up book drop in the CPL north parking lot while keeping the south parking lot book drops in place. For the benefit of new Trustees, Carr briefly reviewed the obstacles to moving the south parking lot book drops to the north parking lot. Groshong noted that the metro book drops have been very well-used by patrons so it is likely that patrons will learn to use the north parking lot book drop when they only need to return materials. Carr noted that if the book drop is not well used it can be relocated.

ACTION: Harrison moved, Jones seconded directing staff to include the north book drop project in the 2014 Implementation Strategies and expenditures in the final CY 2014 DBRL Operating Budget. The motion passed.

Miscellaneous
Carr noted that a “Welcome” banner has been installed at the bottom of the ramp on the south side of CPL to draw patrons’ eyes to that entrance.

In response to a question from French, Carr stated that both staff and the artist, Ben Cameron, have been receiving positive feedback about the donation and display of Cameron’s painting, Big Band.

Public Comment
No members of the public were in attendance.

Adjournment
There being no further business, Gerding adjourned the meeting at 7:40 p.m.

Minutes recorded by Amanda Burke, DBRL staff.

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Board Secretary