Columbia Library District  
Minutes, Meeting of November 13, 2014

Board members present were Julie Baka, President; John French; Lisa Groshong; Phil Harrison; Lynn Hostetler; Jim Jones; Darell Schmick and Gena Scott. Khaki Westerfield was absent.

Also present were Jeff White of Columbia Capital Management; Haden Crumpton of Gilmore & Bell, P.C.; DBRL Director Melissa Carr and staff members Elinor Barrett, Amanda Burke and Jim Smith.

Call to Order
Baka called the meeting to order at 5:15 p.m. A quorum of members was present.

Public Comment
There was no comment from the members of the public in attendance.

Approval of Minutes
Hearing no corrections, Baka declared the minutes approved as written.

CLD Debt Refunding
Carr introduced Jeff White and said she enjoyed learning about the bond refunding process and appreciated his work. The CLD bonds received an Aa2 rating, the third-highest rating available.

White reported that the bonds were put on the market this morning and the response was exceptional. Six bidders responded with the lowest bidder, Commerce Bank, offering a True Interest Cost of 0.828%. By redeeming the bonds at this rate, CLD taxpayers will save nearly $70,000 a year for the next four years.

White discussed the resolution to approve the sale and the technical process of redeeming the bonds.

ACTION: Hostetler moved, Jones seconded approving a resolution authorizing and directing the issuance, sale and delivery of general obligation refunding bonds, series 2014, of the Columbia Library District; prescribing the form and details of said bonds; providing for the levy and collection of an annual tax for the purpose of paying the principal of and interest on said bonds as they become due; and authorizing certain other documents and actions in connection therewith. The vote was taken by roll call: Baka – yes; French – yes; Groshong – yes; Harrison – yes; Hostetler – yes; Jones – yes; Schmick – yes; Scott – yes. The motion passed.

White discussed the IRS requirement that the CLD adopt a policy stating the district will comply with IRS procedures. Those procedures include creating a file to keep a record of ongoing compliance, creating a Bond Compliance Officer, and reporting any problems to the IRS.

In response to a question from Schmick, White stated if the CLD had additional tax-exempt issuances or if the IRS changes their practices and procedures, the CLD might need to update the tax and securities compliance procedures.

In response to a question from French, White stated that CLD’s bond counsel has assured the legality of the transaction, and personal risk to the CLD President or the board as a whole is minimal.

Carr noted that Jim Smith, Chief Financial Officer, will serve as the Bond Compliance Officer to meet the IRS requirements.
ACTION: Schmick moved, Scott seconded approving the resolution authorizing the tax and securities law tax procedures for financial obligations of the Columbia Library District. The vote was taken by roll call: Baka – yes; French – yes; Groshong – yes; Harrison – yes; Hostetler – yes; Jones – yes; Schmick – yes; Scott – yes. The motion passed.

Crumpton entered the meeting.

Crumpton distributed updated copies of the General Obligation Refunding Bonds, Series 2014, Resolution of the Columbia Library District. Information such as the bond purchaser, principal amount, issue date and underwriter has been entered to reflect the outcome of the day’s bidding.

Financial Reports of the CLD Debt Service Fund

There were no questions about the financial reports.

Financial Reports of the CLD Building Fund

There were no questions about the financial reports.

Miscellaneous

Baka noted that she has had coffee with three CLD Trustees individually and plans to contact the others to meet her goal of having an informal conversation with each of the CLD board members.

Public Comment

There were no members of the public in attendance.

Recess

As provided for in the agenda, Baka recessed the meeting at 5:45 p.m.

Minutes recorded by Amanda Burke, DBRL staff.

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Board Secretary