Call to Order, Roll Call, Determination of Quorum, and Introduction of Staff and Visitors

Powell called the meeting to order at 7:01 p.m. in the Virginia Young Room of the Columbia Public Library. Board members present were Pat Powell, President; Mary Ann Beahon; Susan Breyfogle; Terri Brunner; Patsy Craghead; Linda Dellsperger; Mary Fennel; Rosie Gerding; Marie Glaze, Warrant Officer; Terry Higgins, Vice President/Secretary; Tiff Lauffer; Jim Loveless; Michael Luebber; David McDonald; Tom Richards; Jessica Robinson; MaryEllen Sievert; and David Webber. Lynn Hostetler was absent.

Also present were: Melissa Carr, Director; Elinor Barrett, Connie Bush, Kris Farris, Melanie Henry, Linda Hodgkins, Pat Kopp, Marilyn McLeod, Karen Neely, Jim Smith, and Lauren Williams, DBRL staff; John and Rose Schloot, members of the public; Khadijah Rentas, Columbia Missourian; and Sarah Semelka, Columbia Daily Tribune. Former board member Jo Sapp was present for a portion of the meeting.

Public Comment

There was no public comment.

Approval of Minutes

Powell asked if there were any comments or corrections for the August 16, 2007 minutes. Hearing none, Powell said that the minutes stand approved as written.

Monthly Reports

Financial Reports – Higgins said that at last month’s meeting there had been a question about tax receipts, and she noted that the August report shows we are a little ahead of where we were last year at this time.

Service Report – In response to a question about the circulation statistics, Carr confirmed that the number on the monthly report does not include eBook and audiobook downloads, but these totals are included in the annual report. Carr said that the staff committee reviewing the statistics is discussing including these numbers in the Service Report starting in January. Farris added that Nathan Pauley is investigating ways to track database usage so that these numbers might also be included next year. Carr said that September marked the 5th anniversary of operating in the new Columbia building and that there have been over 2.5 million visits to the library during the past five years.

Carr said that over the next several months she will invite staff members to explain in more detail what is reflected in specific statistical categories and the services those numbers represent. She introduced Karen Neely, Head of Outreach Services and the Southern Boone County Public Library. Neely reviewed the Outreach Department’s circulation and patron statistics, explaining
that circulation includes books checked out on both bookmobiles; program kits, parent packs, mailed holds, and school requests loaned to individuals or groups; the number of items in day care deposit collections; retirement home circulation; the number of items in the library express or deposit collections (fire stations, jails, etc.); and items delivered to individual shut-ins. Neely said that the large bookmobile makes regular visits to nine communities, with the highest circulation at the Holts Summit stop. Neely explained that the Youth Outreach bookmobile makes four regular stops and appears at special events and programs during the summer months. She explained that due to its age and frequent mechanical issues, staff’s preference is to limit the Youth Outreach bookmobile’s travel to locations in the Columbia area. Neely said that the outreach services for shut-ins are promoted through partnerships with Meals on Wheels, visiting nurses, and other service providers. In response to a question, Neely said that the bookmobile is out in the community every day except three per month, and on those three days it usually visits special events, schools, or undergoes maintenance. [Reviewing the bookmobile schedule after this meeting, staff determined that the number of days the bookmobile is not scheduled at a community stop is four times per month and not three as stated during the meeting.]

Neely explained that deposit collections are refreshed once a month, and a number of the books left at these locations are donations from the Friends groups.

**Unfinished Business**

Powell said if there was no objection, she would move to agenda item 8 and the recognition of Jo Sapp. Higgins read the resolution honoring Sapp for her years of service to the library as a member of the board and an advocate in the community. The board thanked Sapp with a warm round of applause.

**Monthly Reports Continued**

Director’s Report – Carr said that the One Read programs are going extremely well, and she thanked the board members leading book discussions. She announced that as of 8:00 a.m. on September 11, “Water for Elephants,” the One Read selection, had been checked out 2,288 times which exceeds circulation of the One Read book in all previous years of the program. Beahon said she would try to find out from the universities how many times the book has circulated. Luebbert encouraged board members to attend the upcoming One Read presentation by Gale Fuller who grew up in a circus family and performed in circuses for several years. Dell sperger thanked the One Read co-chairs Doyne McKenzie and Sally Abromovich for their hard work, and she thanked the committee for selecting the book.

Carr reported that the Sons of the American Revolution gave the library a commendation for displaying the US flag.

Carr said that about a dozen staff members had volunteered at the Roots and Blues Barbeque Festival the previous weekend.
Carr announced that the Friends of the Columbia Public Library raised over $18,000 at their weekend book sale and pointed out that at 50 cents or a dollar a book, that is an impressive number of items sold.

Carr shared with the board some recent patron comments, including praise for the staff and the new practice of having Grant School parents use the north lot.

**Report from Individual Library District Board Meetings**

Callaway County Library District (CCLD) – Luebbert reported that the CCLD Board met on August 28 and set their operating tax rate at 19.5 cents per $100 of assessed valuation. He said that he appointed Craghead as chair of a planning committee for the Fulton library’s 100th anniversary celebration next year.

Columbia Library District (CLD) – Richards reported that the CLD Board had a work session on August 23 to address parking lot traffic and safety issues. He said that the Columbia building has 104 spaces available in the north lot, and the library is trying to increase awareness and usage of that lot. He said that the board approved a list of seven items for the traffic engineers and architect to study further, and the board will meet on September 19 to hear a report on their work and recommendations.

**Board Committees**

Ad Hoc Election Review Committee – Richards said he had nothing to add to the information about the survey process Chris Tatham of ETC had shared with the board during its earlier work session.

**New Business**

There was no new business.

**Public – Comments on Agenda Items**

John Schloot commented that the lines in the north parking lot were faded to the point that they could not be seen. Schloot then thanked the board for its open and honest discussion of the future of library services in Boone County. He said he sits on the Boone County Planning and Zoning Commission, and that they have been discussing the new Columbia High School location. He recommended that the library board watch where the high school is finally located because that will be where the county experiences the most population growth.

**Staff – Comments/Announcements**

Farris explained that the Outreach staff works with PR to deliver program guides to smaller stores, communities, and organizations when they are out on their delivery routes. Farris announced that she was trying to schedule Emmett Kelly’s daughter for an interview on KFRU.
Daniel Boone Regional Library  
Minutes, Meeting of September 13, 2007

**Board – Comments/Announcements**

Robinson announced that this year the Boone County Library District Board will hold meetings within the Boone County Library District as close to the population centers as possible, depending on meeting location availability.

Glaze and Powell expressed their thanks for the opportunity to lead a One Read book discussion.

**Adjournment**

There being no more business to discuss, Powell adjourned the meeting at 8:07 p.m.

Minutes recorded by Lauren Williams, Executive Assistant.

________________________________

Board Secretary