Call to Order, Roll Call, and Determination of Quorum

Gerding called the meeting to order at 7:03 p.m. in the Virginia Young Room of the Columbia Public Library. Board members present were: Mary Ann Beahon; Susan Breyfogle; Terri Brunner, Warrant Officer; Linda Dellsperger; Mary Fennel; Rosie Gerding, Vice President; Tiff Lauffer; Michael Luebbert; Patricia Powell; Jessica Robinson; MaryEllen Sievert; and Jacob Thorne. Terry Higgins, Tonya Hays-Martin, Lynn Hostetler, Jim Loveless, David McDonald, Tom Richards and David Webber were absent. There was a quorum.

Also present were Melissa Carr, Director; Elinor Barrett, Connie Bush, Kris Farris, Melanie Henry, Marilyn McLeod, Karen Neely, Jim Smith, and Marlene Gile, DBRL staff; and John Springli of the Columbia Missourian.

Public Comment

There was no public comment.

Approval of Minutes

Luebbert moved, Sievert seconded, approval of the minutes from May 14, 2009. The motion passed.

Monthly Reports

Financial Reports – There were no questions about the April or May financial reports.

Service Report – Carr stated that the Assistance League of Mid-Missouri donated money for bags for expectant parents, which are now available for check out. The bags were developed by Karen Neely, head of Outreach and Southern Boone County Library, also a member of the Assistance League of Mid-Missouri, and Angela Scott and Hollis Stolz of the Columbia Public Library Public Services children’s team.

Director’s Report – Carr reminded everyone that the DBRL Board Committee Volunteer Forms are due July 3.

Monday, June 8 was the first day of Summer Reading for 2009. Carr reported Columbia recorded almost 3,200 visits that day (4.5 people per minute) and that all branches were extremely busy.

Kris Farris is working with Arable Entertainment, a Columbia production agency, which is using the Library as a location for a film. They spent a few hours taping at the library early June 11.
Carr stated that there are two additions to the downloadable audiobook service. Now patrons can set the length of time they check them out; and they can rate the story they’ve listened to.

We have received some good PR on KOMU, which has reported on several programs the library has been doing lately. Our activities are also appearing in the newsletters of Fulton, Holts Summit and now Williamsburg.

Carr asked the board to encourage people to apply for the open board positions. The Columbia Library District deadline has been extended to July 6.

**District Board Reports**

**Columbia Library District Board:** Gerding reported that the CLD board met just before the DBRL board meeting. They voted on the 2009-2010 slate of officers:

- **President:** David Webber
- **Vice President:** MaryEllen Sievert
- **Secretary/Warrant Officer:** Rosie Gerding

Gerding also stated that the CLD discussed the improvements on the south parking lot and relayed the fact that Columbia will soon be installing two new signs in the parking lot to encourage pick up and drop off of patrons at the end of the ramp instead of the stairs.

Gerding reported that the CLD has decided to remain neutral concerning the downtown TIF discussions that are taking place because neither outcome will heavily affect the library.

**Committee Reports**

**Risk Management Committee:** Breyfogle reported that after several interviews and presentations, the Risk Management Committee, taking into consideration DBRL staff input, has decided to recommend that the DBRL Board of Trustees accept LaBrunerie Financial’s bid to be the DBRL retirement plan provider. Breyfogle gave a report, explaining why they chose LaBrunerie: for their cost effectiveness, accessibility and availability. The motion passed as proposed.

**Nominating Committee:** Beahon reported the 2009-2010 slate of officers:

- **President:** Rosie Gerding
- **Vice President:** Jessica Robinson
- **Secretary/Warrant Officer:** Michael Luebbert

As there were no objections or nominations from the floor, the slate was approved as presented.
Old Business

DBRL Tagline: Farris stated the Board received examples of how the tagline and logo would work together in their packet. Farris reviewed both “Inquire Within” and “Start Here” and the meanings behind them. She stated a third option had been added: “Yours. Mine. Ours.”

Beahon reported on behalf of Tonya Hays-Martin that “Start Here” is the ABC tagline.

Sievert stated the idea of a tagline is very good; her alma mater recently adopted one and it’s very welcoming. She liked “Yours. Mine. Ours.” because it is inclusive and is a great concept to adapt.

ACTION: Brunner moved to accept “Yours. Mine. Ours.” to be the DBRL tagline. Sievert seconded.

Robinson stated she is not ready to make such a commitment in choosing a tagline for DBRL. Powell commented it may be a better idea to wait until there were more board members present to vote, since only 12 of the 19 were in attendance.

Dellsperger stated *Yours, Mine and Ours* was an old movie and believes it has a negative connotation. Two versions of this film has been produced, one in 1968 and another in 2005.

The vote was split with six people for the tagline and six people against the tagline. The motion did not pass.

After further discussion it was agreed to continue researching taglines and they would be presented again at a time when more DBRL board members were present.

North Garth and Walnut Property: Gerding reminded the board of the procedure regarding closed session. Carr stated that at the April board meeting she was directed to negotiate for the property and that in closed session they would be discussing whether or not to go ahead and purchase the property for the amount she had negotiated with Landmark Bank, formerly First National Bank, who currently owns the property.

ACTION: Sievert moved to go into closed session concerning matters of real estate purchase as authorized under 610.021(2) RSMo. Luebbert seconded the motion. Vote on the motion was taken by roll call. Beahon - yes; Breyfogle - yes; Brunner - yes; Dellsperger - yes; Fennel - yes; Gerding - yes; Lauffer - yes; Luebbert - yes; Powell - yes; Robinson - yes; Sievert - yes; and Thorne – yes. The motion passed.
The board went into closed session at 7:35 p.m.

The board resumed open session at 7:44 p.m.

Powell inquired about the size of the parking spaces in the proposed parking lot. Barrett stated that a decision has not been made on the design. Currently the engineer has the design drawn for 42-44 parking spaces.

Robinson stated that the amount of money proposed to turn the land into a parking lot seemed like a lot of money. Smith stated that the cost for the north parking lot was $13,291 per space including land, construction, security costs, etc, and after considering inflation of just three percent, the cost would be $16,760 per parking space. The new lot is estimated to cost $14,698 per space if the lot contains 44 spaces and $15,398 per space for 42 spaces. Carr added that the totals given include all costs; typically other organizations list only the construction costs, so that fact would need to be considered when comparing other parking lots.

Barrett added that this cost projection is based on recent bids, and that it includes security, landscaping, electricity, etc. In response to a question, Carr explained that currently, DBRL staff is encouraged to park in the north lot. Once the property at Garth and Walnut is finished, staff will park there, opening up the north lot for patrons.

Robinson suggested not scheduling two different events on the same evening to avoid too much traffic in the south lot. Another suggestion was made regarding not letting patrons use the meeting rooms if there is already something scheduled at the library.

Carr explained that sometimes scheduling depends on when performers or artists can come, and that the library can’t always avoid having two programs at once.

ACTION: Powell moved to waive the procurement process and authorize DBRL staff to contract with the following:

- Engineering Surveys and Services for professional services including design, construction documentation, bidding, construction administration, and soils and materials testing for the proposed parking lot at a cost of $17,000;
- Rost Landscaping, our current contractor, to provide the landscaping for the parking lot;
- Current vendors for signs and banners used in the past in order to remain consistent with the library’s other signage.

Sievert seconded, and the motion passed. Powell abstained from voting on the procurement regarding Rost Landscaping due to the fact she knows the company’s owners. After further discussion, it was determined Powell did not need to abstain because she has no financial interest in the business.
In response to several questions, Barrett stated that the cost projection includes landscaping and storm water detention that will be required by the city. As the design team finalizes the parking lot plan, they will continue to look for cost savings. Barrett mapped out a preliminary timeline from the bidding to completion, and depending on the weather, the new parking lot could be finished and ready for use this winter.

2009 Budget Amendment: Smith reviewed the budget amendment the board members received in their packets. Smith explained the differences between the original budget and the amended budget. A majority of the changes were made for the purchase of the property at North Garth and Walnut and the costs to turn that property into a parking lot. Also included were purchasing equipment from the now-closed Lakota kiosk in the lobby, and an increase for contracted cleaning for the Columbia Public Library previously approved by the board that is offset by a decrease in salaries and benefits.

In response to several questions, Barrett stated that by purchasing the kiosk counters, display case, refrigerator and small tables from Lakota, it minimizes construction in the lobby and disruption for the patrons. By owning this equipment it also makes things easier and smoother for a new vendor to move into the kiosk. If there is little or no interest from the community, then the library can sell the counters, etc., or refrain from entering negotiations with Lakota for the equipment at all. Barrett stated the RFP for the kiosk vendor would be ready early the week of June 15, but that the library is not required to accept a bid at all, should the DBRL board not be satisfied with the proposals.

Luebbert pointed out that if the budget amendment is approved, that does not mean DBRL staff will immediately spend those monies, but it will give them the option to do so if necessary. The board wanted to ensure the furniture and equipment from Lakota was not purchased unless staff was sure it would be needed.

ACTION: Luebbert moved to recess into Individual Board Meetings. Sievert seconded and the motion passed.

The board went into Individual District Board Meetings at 8:16 p.m.

The board resumed in full at 8:24 p.m.

Report from Individual District Boards:

Robinson reported that the Boone County District Board passed the budget amendment. Luebbert reported that the Callaway County District Board passed the budget amendment. Gerding reported that the Columbia Library District Board passed the budget amendment; Richards was present via conference call at the CLD meeting but he abstained from voting as he had a conflict of interest with the property.
New Business

Gerding reported that the DBRL board retreat would take place in August. The board will be presented with information from DBRL staff working on the ways to implement elements of the strategic plan and the research they have been conducting thus far.

Due to many board members being unable to attend the August 13 meeting, alternate dates were discussed.

ACTION: Dellsperger moved to change the August DBRL Board meeting from August 13 to August 20. Breyfogle seconded. The motion passed.

Public Comment

There was no public comment.

Staff Comments/Announcements

Carr expressed thanks to board members Terri Brunner and Tiff Lauffer for their service on the DBRL Board, as they would not be returning for the 2009-2010 year.

Carr reported that the mayor had extended the deadline for applications to be on the Columbia Library District Board, and asked current board members to encourage others to apply.

Board Comments/Announcements

Beahon announced that the DBRL Book Cart Drill Team would be performing in the Fulton Street Fair parade on Saturday, June 20 at 5pm.

Powell reported one of the members of her book club has really enjoyed the new playaways, and she uses them while she is gardening.

Evaluation Committee:

ACTION: Sievert moved to go into closed session concerning matters of personnel as authorized under 610.021(3) RSMo. Luebbert seconded. Vote on the motion was taken by roll call. Beahon - yes; Breyfogle - yes; Brunner - yes; Dellsperger - yes; Fennel - yes; Gerding - yes; Lauffer - yes; Luebbert - yes; Powell - yes; Robinson - yes; Sievert - yes; and Thorne – yes. The motion passed.

The board went into closed session at 8:38 p.m. At this time all staff left the room.

The board resumed open session at 8:53 p.m.
Adjournment

Beahon moved to adjourn and Gerding adjourned the meeting at 8:55 p.m.

Minutes recorded by Marlene Gile, DBRL staff