Call to Order, Roll Call and Determination of Quorum
Michael Luebbert called the meeting to order at 6:02 p.m. in the Virginia G. Young Room of the Columbia Public Library.

Board members present were: Julie Baka; Mary Ann Beahon; Susan Breyfogle; Dorothy Carner; Susan Daly; Mary Fennel; Rosie Gerding; Lisa Groshong; Philip Harrison; Tonya Hays-Martin; Terry K. Higgins; Jim Jones; Luebbert, President; Patricia Powell; MaryEllen Sievert and David Webber, Vice-President/Secretary. Bridget Canaday and Lyle Johnson, Warrant Officer, were absent.

Steve Smith of Williams-Keepers was in attendance, as well as DBRL Director Melissa Carr and staff members Hilary Aid, Elinor Barrett, Amanda Burke, Patrick Finney, Melanie Henry, Sarah Howard, Patricia Miller, Karen Neely, Greg Reeves, Jim Smith and Mitzi St. John.

Public Comment
There was no comment from the public in attendance.

Approval of Minutes
Luebbert asked for corrections or changes to the minutes from the open and closed sessions of March 22, 2012. Hearing none, he declared the minutes approved as presented.

Finance Committee
Gerding reported that the committee met on April 4 and Steve Smith reviewed the results of the audit. Smith stated that he was pleased with the results and with the cooperation from the DBRL staff. The financial statements are orderly and no material weaknesses were found.

ACTION: The motion from the Finance Committee recommends acceptance of the 2011 Audit Report. The motion passed.

Gerding stated that the committee reviewed the 2011 Revenues and Expenditures by County report and discussed at length the assumptions for indirect allocations. The committee accepted the 2011 report and, for future reports, directed the staff to allocate 100% of OCLC expenses to Technical Services.

The committee next discussed the earlier action taken by the DBRL board and its committees regarding the Key Points. Gerding stated that the Finance Committee deliberated and decided to recommend that, prior to recommending changes to the regional contract, the board evaluate progress on the actions already planned for the CCLD in the 2012 Implementation Strategies.

ACTION: The motion is from the Finance Committee that, prior to making any changes to the regional contract, the Regional Board should first review the progress that is made by the CCLD over the next twelve months. This evaluation will be based on CCLD’s progress in balancing expenditures and revenues by carrying out the district-specific actions in the 2012 Implementation Strategies.

Hays-Martin stated that she believes the Trustees’ expectations of the regional partnership can change without changing the regional contract.

ACTION: The motion passed.
Luebbert thanked Steve Smith, Jim Smith and the other staff members who assisted in making the audit successful.

Steve Smith exited the meeting.

**Director’s Comments**
Carr wished the Trustees a happy National Library Week and stated that staff have been visiting our Columbia-area partner banks all week to sign up new patrons and talk about library services. Bank personnel were very complimentary about the staff members who represented DBRL. Staff took advantage of interacting with current patrons by initiating discussions about lesser-known library services.

Carr noted that there was a good crowd at the ribbon cutting for the fifth book drop (at The Callaway Bank on West Broadway) on April 9. She thanked Jones for his attendance.

National Volunteer Week is next week; Carr thanked the Trustees for the time and talent they share with DBRL.

Carr also thanked the individuals who attended one of the MOSL Trustee Basics videoconferences or are signed up for the final session next Tuesday.

Carr announced that library trustees from Centralia and Rolla have been invited to CPL on April 26 to attend the talk by library futurist Joan Frye Williams. This event relates to the 2012 Implementation Strategy of improving organizational effectiveness by studying how community and library services are changing. Williams will also speak to the staff the next day, April 27, which is the 2012 Staff Day. All library facilities will be closed on Staff Day. If Trustees wish to assist with the longevity awards, they will be presented at approximately 2:15 p.m.

On April 19, a reception will be held at SBCPL for Tim Dollens and Karen Neely, who have each moved into new job assignments. The reception will take place during Ashland Out Loud community events.

Carr noted that the Annual Report will go out with Your Library at the end of April; the Trustees received a draft version in their informational packets.

Also included in the packets was the quarterly status report on 2012 Implementation Strategies. Daly remarked that she appreciated the report.

Aid and Howard gave a presentation on Bookmobile, Jr. They presented survey feedback from teachers, parents and the kids themselves, and described a day’s activities onboard Junior.

Aid and Howard exited the meeting.

**Monthly Reports**
Luebbert asked for comments or questions regarding the Financial, Service and Director’s Report, which were included in the Trustees’ packets. There were no comments or questions.

**District Board Reports**
Columbia Library District: Gerding noted that the CLD Board received a brief update from Matt Kriete of ESS regarding delays to changes in the City of Columbia’s storm water ordinance. The Board directed Kriete to pursue an administrative variance.

Gerding announced that she and Carr have accepted the resignation of CLD Trustee Tom Richards.
Old Business
DBRL Bylaws: Powell noted that no new revisions have been suggested since the draft edits were presented at the March Board Meeting.

ACTION: Powell moved, Fennel seconded approving the DBRL Bylaws with the suggested revisions. The motion passed.

New Business
HR Policies: Henry presented drafts of ADA policies which would replace the current policy and separately address patron and staff needs. The new policies are more concise and easier to understand.

ACTION: Powell moved, Higgins seconded approving Policies 1-292 (Americans with Disabilities Act - Employees) and 2-625 (Americans with Disabilities Act - Patrons) as presented. The motion passed.

Carr noted that the managers, Henry in particular, spent a significant amount of time carefully preparing the new ADA policies.

Miscellaneous
There was no miscellaneous business.

Public Comment
There were no members of the public in attendance.

Staff Comments/Announcements
There were no comments from the staff members in attendance.

Board Comments/Announcements
Higgins announced the birth of a great-granddaughter born on March 26.

Beahon announced a performance by Val Kilmer of a one-man play about Mark Twain, which is a fundraiser for William Woods University. She distributed flyers for the event.

Daly announced that the Columbia Kiwanis are sponsoring a Harry Potter quiz bowl event at Hickman High School and noted that more sponsors are welcome to sign up.

Powell extended kudos to librarian Kirk Henley, who recently spoke to a group of MFA retirees. She encouraged all of the Trustees to book a library speaker for their outside groups.

Fennel noted that she works with a young mother who has a child at one of the facilities visited by Bookmobile, Jr. Fennel stated that she frequently hears great things about the service from this co-worker.

Luebbert announced the birth of a new grandson, born that morning!

Luebbert adjourned the meeting at 6:47 p.m.

Minutes recorded by Amanda Burke, DBRL staff.

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David Webber, Board Secretary