Daniel Boone Regional Library  
Minutes, Meeting of May 22, 2012

Call to Order, Roll Call and Determination of Quorum
Mike Luebbert, President, called the meeting to order at 6:02 p.m. in the Young Room of the Columbia Public Library.

Board members present were: Julie Baka; Mary Ann Beahon; Susan Breyfogle; Bridget Canaday; Dorothy Carner; Susan Daly; Mary Fennel; Rosie Gerding; Philip Harrison; Tonya Hays-Martin; Jim Jones; Luebbert, President; Patricia Powell; MaryEllen Sievert and David Webber, Vice-President/Secretary. Lisa Groshong; Terry K. Higgins; Lyle Johnson, Warrant Officer were absent.

Also in attendance were Chris Coleman of Continental Flooring Company, Tina Allen of Allen Floors Inc., and Dan Simon of Brown, Willbrand, Simon, Powell & Lewis, P.C., as well as DBRL Director Melissa Carr and staff members Elinor Barrett, Amanda Burke, Russ Niermeyer, Jim Smith and Mitzi St. John.

Public Comment
There were no members of the public in attendance.

Approval of Minutes
Luebbert asked for corrections or changes to the minutes from the meeting of May 10, 2012. Hearing none, he declared the minutes approved as presented.

Allen entered the meeting.

ACTION: Canaday moved, Sievert seconded entering Closed Session for discussions (including discussions with the attorney for Daniel Boone Regional Library) of a legal complaint, and possible legal action and litigation, which will include communications between the Board and its attorney about those matters, as such Closed Session is authorized under 610.021(1) RSMo. Vote on the motion was taken by roll call: Baka – yes; Beahon – yes; Breyfogle – yes; Canaday – yes; Carner – yes; Daly – yes; Fennel – yes; Gerding – yes; Harrison – yes; Hays-Martin – yes; Jones – yes; Luebbert – yes; Powell – yes; Sievert – yes; and Webber – yes. The motion passed.

The Board entered Closed Session at 6:10 p.m. Coleman, Allen, Burke and St. John exited the meeting.

The Board exited Closed Session and resumed Open Session at 7:12 p.m. Coleman, Allen, Burke and St. John rejoined the meeting.

Old Business
CPL Carpet Replacement Bid: Luebbert opened the floor to comments from the representatives of Allen Floors Inc. (Allen) and Continental Flooring Company (Continental).

Allen stated that owner Victor Allen asked her to convey his regrets at not being able to attend and his gratitude for the opportunity to bid on the project. She stated that Allen stands on its qualifications submitted with the bid. The location of their company allows them to quickly respond to any situation that arises. She thanked the Board for their time.
Coleman, President of Continental, stated that the company is a family-owned business that has been in operation for 33 years and specializes in government projects. He noted that 85% of the company’s business is performed outside of Arizona. Their staff is used to some negative stigma about using a non-local firm when they arrive at a job. Their company is familiar with working in “public-occupied” spaces and working around whatever business is being conducted there. He understood that Continental was recommended by staff as the lowest responsible bidder for this job, and assumed by government bidding terms that this meant Continental would be awarded the contract. Their company believes selecting another company for the contract is not a fair representation of state bidding laws. He noted that the installation crew from Ohio has worked with Continental for many years and he only works with high quality contractors. He described how a crew will relocate to the area where they are working and stay until the installation is complete.

Jones inquired if part of the negativity that their company faces when arriving at new jobs is due to threatening law suits against the organizations. Coleman answered that Continental has been involved in very little legal action, and the negative stigma is typically because the firm is an unknown, non-local entity.

Webber asked if Continental has experience working with libraries. Coleman replied that it does, and he believed there was a library listed on the references that were submitted. Smith responded that there was not. Webber asked if Coleman could provide examples of the libraries Continental has worked with, and Coleman said he would provide DBRL staff with a list.

Sievert asked about Continental’s policy on promptly responding to clients’ emergency needs. Coleman stated that most problems in flooring projects occur at the beginning of a project if they are going to occur. Their installation crews stay in local accommodations until the installation is complete. They always use manufacturer-recommended procedures, crews and products so that the project is completed correctly, because returning to a project site is expensive. If there is a warranty claim or a problem needs investigation, Continental will first contact the original installation crew. If that crew cannot respond in a timely manner, Continental will determine if any other crew they work with is available. In the rare case that no other installation crews are available, Continental would then use a local Missouri crew to respond.

Beahon inquired why Continental did not submit any library references when bidding on a job at a library. Coleman again stated that he believed there was a library listed on the references that were submitted. Smith again responded that there was not. Coleman stated that some of the references were for the installation crew in particular, and that Continental was not specifically asked to list library references. Sievert inquired if the proposed installation crew has worked in libraries. Coleman stated that he did not have that answer on hand.

ACTION: Daly moved, Harrison seconded rescinding the motion of May 10, 2012, accepting the bid of $577,073 from Allen Floors Inc. A vote was taken by show of hands. To pass, the motion requires a majority of the full membership or 2/3 of the members present; the motion failed 7-7.

Miscellaneous
There was no miscellaneous business.
Public Comment
There was no comment from the members of the public in attendance.

Staff Comments/Announcements
There were no comments from the staff members in attendance.

Board Comments/Announcements
There were no comments from the Board Members in attendance.

Luebbert adjourned the meeting at 7:32 p.m.

Minutes recorded by Amanda Burke, DBRL staff.

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David Webber, Board Secretary