Daniel Boone Regional Library  
Minutes, Meeting of June 14, 2012  

Call to Order, Roll Call and Determination of Quorum  
Michael Luebbert called the meeting to order at 6:14 p.m. in the Virginia G. Young Room of the Columbia Public Library.  

Board members present were: Julie Baka; Mary Ann Beahon; Bridget Canaday; Dorothy Carner; Susan Daly; Mary Fennel; Lisa Groshong; Philip Harrison; Tonya Hays-Martin; Jim Jones; Luebbert, President; Patricia Powell; MaryEllen Sievert and David Webber, Vice-President/Secretary. Susan Breyfogle, Rosie Gerding, Terry K. Higgins and Lyle Johnson, Warrant Officer, were absent.  

Dan Simon of Brown, Willbrand, Simon, Powell & Lewis, P.C. was in attendance, as well as DBRL Director Melissa Carr and staff members Elinor Barrett, Amanda Burke, Patrick Finney, Melanie Henry, Pat Kopp, Karen Neely, Russ Niermeyer, Greg Reeves, Jim Smith and Mitzi St. John.  

Public Comment  
There was no comment from the public in attendance.  

Approval of Minutes  
Luebbert asked for corrections or changes to the minutes from the open session of May 22, 2012. Hearing none, he declared the minutes approved as presented.  

ACTION: Powell moved, Sievert seconded entering Closed Session for discussions (including discussions with the attorney for Daniel Boone Regional Library) of a legal complaint, and possible legal action and litigation, which will include communications between the Board and its attorney about those matters, as such Closed Session is authorized under 610.021(1) RSMo. Vote on the motion was taken by roll call: Baka – yes; Beahon – yes; Canaday – yes; Carner – yes; Daly – yes; Fennel – yes; Groshong – yes; Harrison – yes; Hays-Martin – yes; Jones – yes; Luebbert – yes; Powell – yes; Sievert – yes; and Webber – yes. The motion passed unanimously.  

The Board entered Closed Session at 6:18 p.m. Burke, Finney, Henry, Kopp, Neely, Reeves and St. John exited the meeting.  

The Board exit ed Closed Session and resumed Open Session at 7:11 p.m. Burke, Finney, Henry, Kopp, Neely, Reeves and St. John rejoined the meeting.  

ACTION: Harrison moved, Hays-Martin seconded that in view of the fact that Daniel Boone Regional Library is required to delay the carpet project beyond the expected time frame and continue to pay taxpayer dollars for lawyers’ fees, the Board believes it is in the best interests of DBRL to reject all carpet bids, including those from Continental Flooring and Allen Floors, and to have staff renew the bidding process this fall or winter as determined by the Board. Luebbert called for a roll-call vote: Baka – yes; Beahon – no; Canaday – no; Carner – yes; Daly – yes; Fennel – yes; Groshong – yes; Harrison – yes; Hays-Martin – yes; Jones – yes; Luebbert – yes; Powell – yes; Sievert – yes; and Webber – yes. The motion passed 12-2.  

Simon exited the meeting.
Director’s Comments
Carr noted that Tonya Hays-Martin’s name was in the Director’s Report as the candidate for Warrant Office, when in actuality the candidate is Mary Fennel.

Carr distributed information about a “bookshelf quilt” made by the sister of Librarian Nina Sappington. The quilt will be auctioned off on Saturday, July 23, in support of the DBRL Employees’ Relay for Life Team.

Carr thanked Burke for preparing the Analysis of Patron Comments included within the Directors Report. In response to a question from Hays-Martin, Carr stated that the time limit on the public computers is one hour unless there is no one else waiting. Carr noted that she was interested to find that the majority of tweeted comments are not made in response to a tweet issued from DBRL, but independently initiated by our patrons. Webber inquired about complaints regarding materials. Carr responded that the category included complaints about DVD labels and about materials being inappropriate for the teen section or the library in general. Webber asked about the complaints regarding programs, and Burke stated that comments were submitted about technical issues at programs and difficulties encountered at Friends Book Sales. She noted that complaints are addressed immediately, so very few of the complaints registered during the period of analysis continue to be an issue. Carr added that complaints regarding Friends Book Sales, such as the presence of book sellers at the sales, are passed on to the Friends to address.

Monthly Reports
Luebbert asked for any other comments or questions regarding the Financial, Service and Director’s Report, which were included in the Trustees’ packets. There were no other comments or questions.

Canaday left the meeting.

Readers First Initiative
Kopp described the initiative spearheaded by the New York Public Library and why it is important. Demand for eBooks is high and some publishers are not allowing access to their titles. Other vendors besides OverDrive want to provide eBook services to libraries. However, it would be inconvenient to send patrons to multiple vendors’ sites to check out different eBooks. Libraries would like their catalogs and the eBook vendors to have a seamless interface. At this time, at least eighty libraries have signed on to the initiative. These libraries also believe people should be able to access eBooks on any device.

Harrison asked what leverage libraries have. Kopp responded that libraries help publishers by creating demand for books. Libraries help vendors by paying them for access to the books.

Beahon inquired why a vendor would not want to provide a seamless interface for users. Kopp replied that vendors want people to visit their websites so they can do additional marketing and provide the option to buy a book if it is not available to be borrowed.

District Board Reports
Columbia Library District: Baka stated that the CLD Board met prior to the regional meeting and directed Kriete to pursue a variance from the Board of Adjustment regarding the City of Columbia’s storm water ordinance. The board also discussed further design changes to the south parking lot, including a wider south drive and closing the south end of the first aisle instead of the north end. Finally, the board elected their officers for the 2012-13 Board Year. The new officers are the same as the current officers:
President                    Rosie Gerding
Vice-President                Julie Baka
Sec./Warrant Officer  Jim Jones

Daly stated that she believes the library will experience difficulties with patrons disregarding signs and attempting to enter via the new one-way exit. Luebert added that he also has concerns about the proposed changes to the north drive but did not wish to oppose the CLD’s decision.

ACTION: The motion came from the CLD Board of Trustees to accept the proposed lot design changes, including widening the south driveway and closing the south end of the first aisle.

Carr noted that changing the access to the first aisle of parking should not increase the cost of the project. Bids for the project are due June 27 and the CLD Board will meet again on July 5. Carr encouraged all interested Trustees to attend that meeting.

ACTION: The motion passed 10-1.

ACTION: The motion came from the CLD Board of Trustees recommending a variance to the storm water ordinance be requested from the City of Columbia Board of Adjustments. The motion passed unanimously.

Committee Reports
Nominating Committee: Sievert reviewed the slate of officers and asked for nominations from the floor. There were no new nominations.

ACTION: The following slate came as a recommendation from the committee and did not need a second:

President: David Webber
Vice-President/Secretary: Dorothy Carner
Warrant Officer: Mary Fennel

The motion passed unanimously.

Old Business
Southern Boone County Public Library New Leased Facility: Barrett reported that the building is proceeding well. The masonry is in place on almost all sides and the windows will be installed soon. Barrett circulated recent photos of the interior and exterior of the building. Neely noted her excitement at the progress made on the construction. Barrett stated that staff and Nestor Bottino have inspected a sample of red oak that may be used for the shelving. Gerald McKinney’s architects have also been working on interior selections, such as tiling, with Bottino. Staff are busy narrowing down furniture samples. It is likely that the Ad Hoc Building Committee will need to meet in July to review furniture selections. Neely is organizing the layout of the collection in the new space.

Smith noted that Dr. Bynum, the owner of the current rental space, offered a rate of $18 per square foot for a month-to-month lease. The current lease rate is $12 per square foot.

New Business
CPL Drum and Tuck-Pointing Bids: Smith stated that tuck pointing is a necessary part of building maintenance and reviewed the two bids to perform this work. He noted that the difference in bid totals reflects the difference in each company’s approach: Mid Continental Restoration will use rented equipment and bring in workers from the Kansas City area, whereas Staat Tuckpointing &
Waterproofing (Staat) will use their own rigging and people from their local office. Smith said that he checked Staat’s references and was given positive recommendations from two; the third could not be reached prior to this meeting.

Smith pointed out that this project is the first in which the bids have come in over the estimate by CM Engineering. Approval of either bid may require a budget amendment later in the year.

Smith noted that additional consulting costs will be incurred to complete this project, not to exceed $16,200.

In response to a question from Webber, Smith confirmed that the two companies would use identical materials to complete the tuck pointing work.

**ACTION:** Daly moved, Sievert seconded accepting the bid proposal from Staat Tuckpointing and Waterproofing for the tuck pointing work at CPL. The motion passed unanimously.

**Miscellaneous**
There was no miscellaneous business.

**Public Comment**
There were no members of the public in attendance.

**Staff Comments/Announcements**
Carr noted that Luebbert brought in the Fulton Sun, which printed two pages of text and photos about Summer Reading at CCPL.

**Board Comments/Announcements**
Luebbert announced that the June Trustee Activity is to invite a family to participate in Summer Reading.

Luebbert adjourned the meeting at 7:52 p.m.

Minutes recorded by Amanda Burke, DBRL staff.

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Dorothy Carner, Board Secretary