Call to Order, Roll Call and Determination of Quorum
Tonya Hays-Martin, President, called the meeting to order at 6:02 p.m. in the Virginia G. Young Room of the Columbia Public Library (CPL). Hays-Martin welcomed Darell Schmick to the Board of Trustees.

Board members present were: Mary Ann Beahon; Dorothy Carner; Susan Daly, Warrant Officer; John French; Hays-Martin, President; Terry K. Higgins; Michael Luebbert; Pat Powell; Darell Schmick; Gena Scott; Khaki Westerfield and Bill Young. Julie Baka; Angie Crumbliss; Mary Fennel; Lisa Groshong; Philip Harrison, Vice-President/Secretary; Lynn Hostetler and Jim Jones were absent.

Also in attendance were DBRL Director Melissa Carr and staff members Amanda Burke, Elinor Barrett, Patrick Finney, Melanie Henry, Sarah Howard, Patricia Miller, Ronda Mitchell, Greg Reeves, Jim Smith and Mitzi St. John.

Public Comment
Jason Wallace informed the Board that patrons sometimes disconnect several of the public computers at the same time by accidentally kicking the plugs from the outlets. This causes patrons to lose their work. Wallace suggested that inexpensive plastic shields be purchased to alleviate this problem and provided a printout describing that product. Carr stated that she would discuss the suggestion with relevant staff members.

Approval of Minutes
Hays-Martin asked for corrections or changes to the minutes from June 12, 2014. Hearing none, she declared the minutes approved as written.

Director’s Comments
Carr reminded the Board to check out a copy of the 2014 One READ book, The Boys in the Boat. The Trustees’ book discussion will be on September 11 following the regional board meeting in Fulton.

Carr reminded the trustees that the MLA Conference is October 8-10 in Columbia. Trustees should email Hays-Martin if they are attending any part of the conference. Carr stated that she will email information about some programs that would be of interest to Trustees. She also noted that Baka is sitting on a panel with the working title “Improving Communities Through Information and Engagement.”

Carr noted that she was recently in Las Vegas for the ALA Annual Conference and toured some local libraries, including the UNLV digitization lab.

Carr stated that she will be on vacation July 14-18.

Smith gave a presentation on “Tips for Reading the Monthly Financial Report” and stated that the slides will be posted on the Trustee’s web site.

Monthly Reports
Hays-Martin asked for comments or questions regarding the Financial, Service and Director’s Reports, which were included in the Trustees’ packets. Carr said she was pleased to see so many people in attendance at CPL Children’s programs despite the warm temperatures due to the cooling tower replacement.
District Board Reports
Boone County Library District: Carner reported that she and Crumbliss were re-elected to the offices of President and Vice-President/Secretary, respectively, and that Young was elected to serve as Warrant Officer.

Columbia Library District: Carr reported that Hostletler was selected to serve on the Finance Committee.

Old Business
2014 Implementation Strategies: Barrett reported that the bookdrop installed in the CPL north parking lot was removed after it was damaged and staff could no longer lock the door. A new bookdrop has been ordered. In response to a question from Daly, Barrett stated that there is no other location for the book drop unless parking spaces are eliminated.

Barrett also reported that the new cooling tower for CPL arrived Monday and has been installed, but all compressors are not yet operating due to various delays. Some compressors will be working tomorrow and the rest should be operational early next week.

Finally, Barrett reported that a call box has been installed at the bottom of the ramp on the south side of CPL. Patrons can use the call box to request assistance and to use the new motorized scooters. The scooters will be available to use as soon as staff receive the software that will limit the scooters’ maximum speed. Barrett noted that staff looked into and rejected the idea of having each patron using a scooter sign a liability waiver.

Luebbert expressed his concern about patron safety related to the motorized scooters and suggested signage alerting patrons when they are near the stairs. Finney noted that CPL Circulation staff will be trained to provide safe operating instructions to patrons, which includes the recommendation to use the west elevator to access the second and third floors, which is the larger elevator and the farthest from the main staircase.

“Racing to Read” Grant: St. John and Howard presented details planned in conjunction with receiving an LSTA “Racing to Read” grant for early childhood literacy. St. John displayed an insert that will be sent to all households in Boone and Callaway Counties as part of the next ‘About Your Library’ mailing. Staff are also creating a flipbook of weekly activities for parents to complete with their children. Howard noted that DBRL was able to purchase new early childhood materials for each branch and several iPads with the grant funds. DBRL staff must complete programming related to the grant goals within a certain time frame. The programs will be co-sponsored by Head Start, the Nora Steward Center and Columbia Public Schools.

Howard stated that there may be two more years of funding available.

Daly suggested that a program on responsible technology use in early childhood be scheduled during the holiday season.

Howard mentioned the recent American Academy of Pediatrics recommendation that doctors “prescribe” reading to families with young children.

New Business
Daniel Boone Regional Library  
Minutes, Meeting of July 10, 2014  

ACTION: Powell moved, Luebbert seconded accepting Policy 2-617 (Code of Ethics, Public Disclosure) with no changes. The motion passed.

**Miscellaneous**
Carr distributed a handout outlining the general cycle of business for the upcoming Board Year.

**Public Comment**
There were no members of the public in attendance.

**Staff Comments/Announcements**
There were no comments from the staff members in attendance.

**Board Comments/Announcements**
Beahon asked that Trustees with ideas for literacy projects for her Rotary Club please contact her.

Regarding the recent ALA Annual Conference, Higgins noted that the ALA United for Libraries handout was very helpful to her. Scott stated that she appreciated the opportunity to attend, and she feels that DBRL is in good shape. Hays-Martin stated that the quality of the programs at ALA Annual is very good.

Hays-Martin stated that the activity of the month is to talk to someone on the Board that you don’t know well.

Luebbert noted that the CCLD Board would meet immediately following adjournment.

**Adjournment**
Hays-Martin adjourned the meeting at 7:17p.m.

Minutes recorded by Amanda Burke, DBRL staff.

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Board Secretary